IIBT

International Institute of
Business & Technology Australia

2023 - 2024
STUDENT PROSPECTUS
& COURSE GUIDE

IIBT

QUALITY EDUCATION.
YOUR FUTURE.
STARTS IIBT

Edith Cowan University Campus

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The teachers are very approachable and really patient with me when I have questions. They are as focused on my transition to second year uni as I am.

Heyley
Higher Education - Diploma of Business Administration 2019

IIBT is a great place to learn how to improve my English and I get to study with students from lots of other countries.

Ming
Academic English 2019

I love that the teachers make the class activities interactive and fun.

Zara
Higher Education -
Diploma of Business Administration 2019

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ABOUT IIBT

IIBT is internationally respected as a quality provider of education which is your pathway to university. Our nationally recognised courses are taught at our brand new campus near Perth, the capital city of Western Australia. Perth is one of the world's top 10 most livable cities surrounded by the Swan River, clean white beaches, and leafy green parks.

There are lots of outdoor activities to do in the fresh clean air and sunshine, like surfing, snorkelling, sailing or bike riding. You might want to enjoy the great shopping, or eat at one of the many cafés, restaurants or noodle bars that have food just like home.

Perth has a great climate, so it's easy to get around, to find great accommodation and get a part time job.

OUR PATHWAY COURSES

IIBT offers accredited higher education diplomas and vocational certificates, focused on successfully preparing you for the academic standards expected at university.

IIBT's mission is to provide you with the teaching and learning outcomes that can best enable you to succeed with future studies at our Partner Universities and your career aspirations.

Successful completion of our pathway programs allow students to articulate into their choice of our leading partner universities around Australia including:

- Curtin University
- CQUniversity
- Edith Cowan University
- Griffith University
- Murdoch University
- Sheridan Institute of Higher Education
- Torrens Univeristy Australia
- Univeristy of Wollongong

SMALL CLASSES

Classes of no more than 30 students in our Higher Education Diploma (HE), Vocational Education and Training (VET) courses and 18 in our English Language Intensive Courses for Overseas Students (ELICOS) courses allow lecturers to provide one-on-one teaching and a personal approach to understanding your academic needs.

MODERN CAMPUS

Our new modern campus features computer labs, lecture theatres and a clean and friendly student lounge where you can meet, eat and study with fellow students from all over the world.

CHOICE OF PARTNER AUSTRALIAN UNIVERSITIES

With loads of partner universities to choose from, you can articulate into the one that best suits your future academic interests, chosen career path and preferred Australian location.

ADDITIONAL UNIVERSITY PREPARATION

We also provide, at no extra cost,

University Preparation classes which are available for those students wanting to be as fully prepared for the demands of university as they can be.

EXPERT ACADEMIC STAFF

Our lecturers have excellent academic qualifications and real business

experience. They make learning at IIBT interactive, enjoyable, and academically successful.

CENTRAL CAMPUS LOCATION

IIBT campuses are in the inner city hubs which are full of restaurants, cafes and bars offering a huge choice of international cuisine.

MONTHLY STUDENT DAY-TRIPS

Our optional monthly events allow you to experience the best sightseeing in and around Brisbane, Sydney and Perth, helping you learn about the great things to see and do in Australia, plus meet other IIBT students. These events are fun and educational and supervised by our friendly staff.

EASY ACCESS TO PUBLIC TRANSPORT

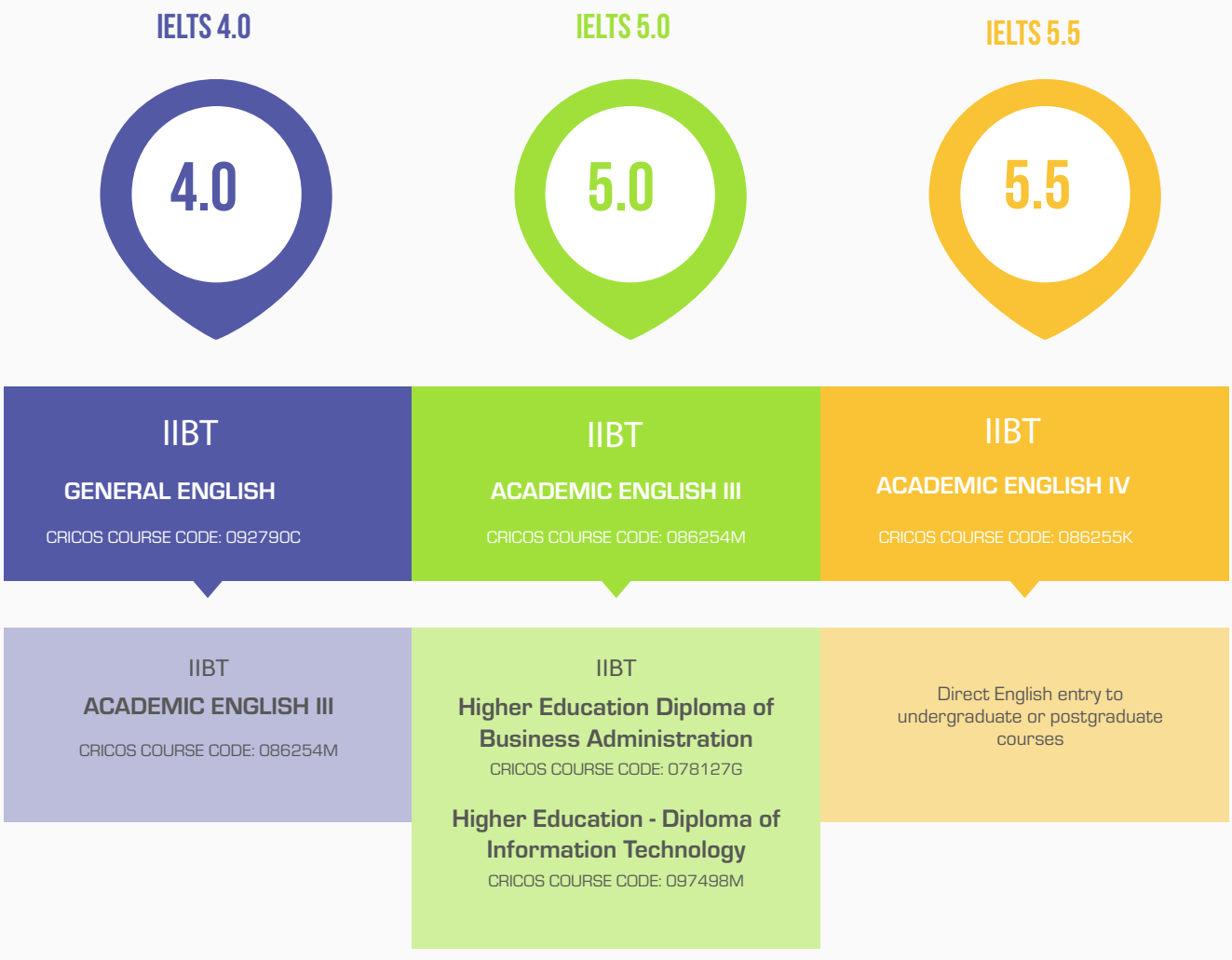
In Brisbane and Perth, buses are metres from our front door and the train-line is five-minute's walk. Both buses and trains run regularly to nearby suburbs and the main transport hub in the city centre. In Sydney, we have tram, ferry, buses and train-lines to all the suburbs.

THE BEST HELP & SUPPORT

IIBT provides a caring and supportive environment for our students. We have over fifteen years of experience in taking care of the unique cultural and academic needs of students. We are also familiar with the help that mature- age students may need when returning to study. Our friendly lecturers offer academic encouragement and support and Student Services are there to assist with all other enquiries. There is a 24 hour emergency contact available to students.

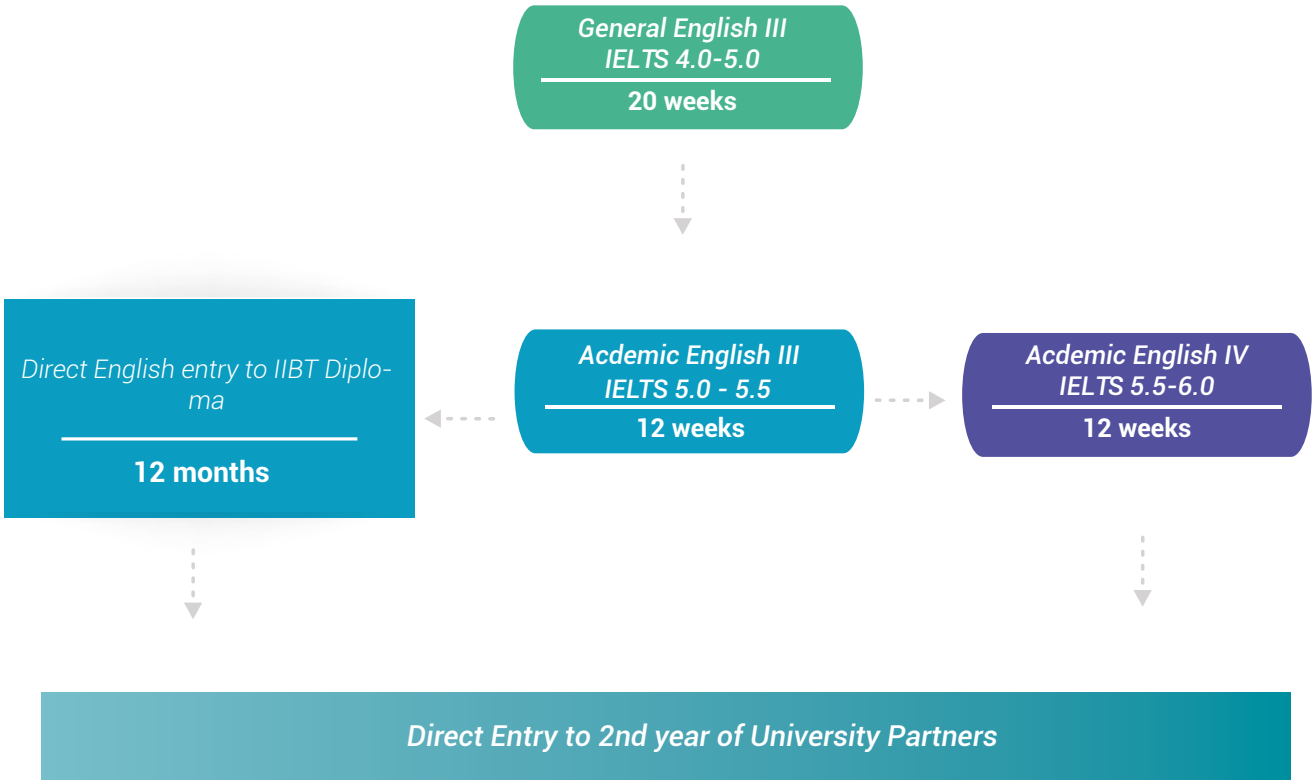
THE ENGLISH **PATHWAY**

General English courses allows students to proceed directly to IIBT Academic English III and IV, also IIBT Certificate IV courses. The Academic English courses offer essential academic practises to fully prepare students for entry into an undergraduate (UG) or postgraduate (PG) degree.



IIBT PATHWAY
TO UNIVERSITY

Graduates from the Higher Education - Diploma course are equipped with the necessary academic and practical skill set that adequately prepares them for 2nd year university while contributing to their employability.



UNIVERSITY PARTNERS

UNIVERSITY
PARTNERS

CRICOS PROVIDER CODE: 00219C

Central Queensland University

CQU continues to be a leader in distance education and has established itself as a research focused university. It is recognised as one of Australia's most inclusive universities and provides some of the best graduate outcomes to students.

Location: Perth, Rockhampton, Brisbane, Sydney, Melbourne, Australia, Adelaide

CRICOS PROVIDER CODE: 00301J

Curtin University

Curtin University is Western Australia's largest university with a total of 16 locations across Australia, Singapore and East Malaysia. Curtin's mission is to change minds, lives and the world through their leadership, innovation and excellence in teaching and research. Curtin University offers a wide range of undergraduate and post-graduate courses and high impact research in minerals and energy, ICT, health and sustainable development.

Location: Kent Street, Bentley, Western Australia.

CRICOS PROVIDER CODE: 00279B

Edith Cowan University (ECU)

Edith Cowan University (ECU) is a large multi-campus institution that offers over 320 different courses of study. ECU has developed a lively research culture and is a pioneer in breaking down educational barriers in order to develop alternative pathways into university. Partnered with researchers at the cutting edge of their field, ECU offers a powerhouse of educational facilities.
The Bachelor of Science (Cyber Security) and the Master of Cyber Security in ECU are Accredited by Australian Computer Society(ACS).

Location: Joondalup, Mount Lawley, Bunbury ,Western Australia

UNIVERSITY
PARTNERS

CRICOS PROVIDER CODE: 00233E

Griffith University

Griffith University is a public research university in South East Queensland on the east coast of Australia. Formally founded in 1971, Griffith opened its doors in 1975, introducing Australia's first degrees in environmental science and Asian studies.

Location: Gold Coast, Logan, Mt Gravatt, Nathan, South Bank

CRICOS PROVIDER CODE: 00125J

Murdoch University

Murdoch University is a public university in Perth, Western Australia, with campuses also in Singapore and Dubai. It began operations as the state's second university in July 1973. Murdoch is a verdant university and a member of the Innovative Research Universities.

Location: South Street, Murdoch Western Australia

CRICOS PROVIDER CODE: 03391M

Sheridan Institute of Higher Education

Sheridan Institute of Higher Education is a fully accredited higher education provider in the Perth CBD, offering undergraduate programs in Business, Humanities and Social Sciences, and Mathematics, Physical Sciences and Life Sciences, and postgraduate programs in Business and Education.

Location: 18/7 Aberdeen Street Perth WA

CRICOS PROVIDER CODE: 03389E

Torrens University Australia

The University has about 10,000 enrolled students. In the 2019 Student Experience Survey, Torrens University ranked twelfth in student satisfaction amongst all Australian universities, with an overall satisfaction rating of 80.4

Location: Sydney, Blue Mountains, Melbourne, Brisbane, Adelaide

CRICOS PROVIDER CODE: 00102E

University of Wollongong (UOW)

UOW is renowned internationally for its teaching and research and equips students with broad-minded thinking, hands on experience and the skills to succeed in their chosen field. The University's commitment to connection and excellence is what sets them apart. UOW ranks in the top 2% of universities in Australia and focuses on academic excellence and making a tangible difference in the world.

Location: Wollongong, Sydney, New South Wales, Australia

EXPLORING
OUR COURSES

ENGLISH PROGRAM

GENERAL
ENGLISH

*Perth Campus Only

NEAS qualified English program

General English is a proven study option for students who are looking to improve their English abilities.

These courses focus on four key language skills of reading, writing, speaking and listening, as well as grammar, vocabulary and pronunciation. General English is the first step in your educational journey in Australia and allows students to build a solid foundation which will prepare them for further study in Academic English.

There are 4 levels of General English: Beginner, Elementary, Pre-Intermediate and Intermediate.

5 REASONS TO STUDY ENGLISH AT IIBT:

- Small & personalised classes
- Fun student activities & events
- Central campus location
- Multiple pathway options
- A nationally accredited program

ENTRY REQUIREMENTS:

Candidates without formal assessment will be interviewed and undergo IIBT's internal testing system.

- Age - 16+
- Beginner: IELTS 1 – 1.5
- Elementary: IELTS 2
- Pre-Intermediate: IELTS 3
- Intermediate: IELTS 4 – 4.5

DURATION:

Full time - 10 weeks / level

MODE OF DELIVERY:

Face to Face

CONTACT HOURS:

Full time - 20 hours per week

Part time available
(Non Student Visa holders only)

MAXIMUM STUDENTS PER CLASS:

18 Students
(class average 12 students)

ACADEMIC ENGLISH III / IV

ENGLISH PROGRAM

*Perth Campus Only

NEAS qualified English program

Academic English III and IV are a proven pathway for entry into Australian universities.

- ACADEMIC ENGLISH III Direct English entry to IIBT, ECC, Curtin College and TAFE WA.
- ACADEMIC ENGLISH IV Direct English entry to University UG/ PG courses at ECU, UOW, and Murdoch University

Students can progress through these programs in order to enter the above mentioned partner universities without needing to sit the IELTS test.

DURATION:
12 weeks

MODE OF DELIVERY:
Face to Face

CONTACT HOURS:
20 hours / week

MAXIMUM STUDENTS PER CLASS:
18 Students
(class average 12 students)

WE MAKE YOUR TRANSITION EASIER BY OFFERING:

- Small classes – one-on-one teaching and a personal approach to your needs
- Expert academic staff with recent and extensive corporate business experience
- Modern world-class campus
- Central location
- Student Support Services
- Direct entry into university
- Accelerating your entry
- Streamlining your entry

ENTRY REQUIREMENTS:

Academic English III:

- IELTS (Academic) - 5.0 with no band less than 5.0

Or the equivalent recognised English test

- Age - 16 years +

Academic English IV:

- IELTS (Academic) - 5.5 with no band less than 5.0

Or the equivalent recognised English test

- Age - 16 years +

Entry into 2nd year and 3rd year of undergraduate study in IIBT Partner Universities

HIGHER EDUCATION

DIPLOMA OF BUSINESS ADMINISTRATION

The Diploma of Business Administration is the equivalent to the first year of a business-related undergraduate degree at Australian universities. On successful completion of the course, students are eligible to enter second year of a relevant Bachelor degree at one of IIBT's partner universities including ECU, Curtin, Swinburne, UTAS, Murdoch, Wollongong and CQUniversity.
The Diploma of Business Administration covers the first year equivalent of a commerce degree, allowing students to learn the key areas of knowledge required in business. This provides students with the experience to choose a relevant bachelor degree that fits their future career prospects, eliminating course changes once at university.

COURSE STRUCTURE:

- ACC101 Introduction to Accounting (20CP)
- MKTG101 Principles of Marketing (20CP)
- MIS101 Management Information System (20CP)
- ECO101 Principles of Economics (20CP)
- FIN101 Introduction to Finance (20CP)
- MGT101 Management in Organisations (20CP)
- BL101 Business Law (20CP)
- COM102 Applied Communications(20CP)

160 Credit points (CP) are required to succesffully complete the course.

THE IIBT ADVANTAGE:

- No ATAR required
- More affordable than university
- Direct entry into 2nd year at our partner universities in a relevant bachelor degree on successful completion of the course
- Achieve two qualifications - a Diploma of Business Administration and your University degree

ENTRY REQUIREMENTS:

Australian Students:

• Year 12 or equivalent • ATAR : not required • WACE : Certificate of Completion or equivalent. No specific courses are required to be studied.

Mature Age

You are welcome to apply and may be able to receive Recognition of Prior Learning – speak with us for further information based on your personal circumstances.

International Students

Year 12 or equivalent,and IELTS 5.5 (Academic) with no individual band below 5.0, or Successful completion of Academic English III at IIBT

DURATION:

Full Time (Standard) – 12 months

Part Time – 18 months or greater
(Domestic students only)

CONTACT HOURS PER UNIT:

2 hr Lecture + 1 hr Workshop face to face + 7 hr Independent Study = 10hr per week + 30 hours Assessment And Exam/Test Preparation Over Trimester
Total 150hrs Time Commitment Per Trimester

MODE OF DELIVERY:

Face to Face

JOB ROLES:

Administration Officer,Accounts Supervisor,Executive Personal Assistant,Office Administrator Project Assistant

DIPLOMA OF **INFORMATION TECHNOLOGY**

HIGHER EDUCATION

Entry into 2nd year and 3rd year of undergraduate study in IIBT Partner Universities

Graduates of this Diploma of Information Technology have two main opportunities; to work in the IT industry or enrol at Second Year level into a university degree. Both alternatives provide excellent career opportunities in the exciting and expanding global IT industry.

Graduates of this Diploma of IT may typically work as IT analysts, support technicians, administrators, programmers and managers. Graduates of University Degrees in this area typically pursue careers in software engineering, cyber security and information technology. This course provides opportunities for students to appreciate the latest trends in Information Technology and to develop as lifelong learners who continue to update their knowledge and skills alongside their chosen career path.

DURATION:

Full Time (Standard) – 12 months
Part Time – 18 months or greater
(Domestic students only)

CONTACT HOURS PER UNIT:

2 hr Lecture + 1 hr Workshop face to face + 7 hr Independent Study = 10hr per week + 30 hours Assessment And Exam/Test Preparation Over Trimester
Total 150hrs Time Commitment Per Trimester

MODE OF DELIVERY:

Face to Face

JOB ROLES:

Webmaster, Software Support Officer, Project Manager or member of a Cyber Security team. Alternative roles in IT include; Computer Support Officer, Applications Developer, Systems Analyst, IT Consultant, e-Commerce Developer, Systems Administrator.

COURSE STRUCTURE:

- PS101 Essentials of Professional Science (20CP)
- PP102 Principles of Programming (20CP)
- CF101 Computer Fundamentals (20CP)
- SA101 Systems Analysis (20CP)
- COM102 Applied Communications (20CP)
- COMSEC101 Computer Security (20CP)
- COS102 Computer Operating Systems (20CP)
- DD102 Database Design (20CP)

160 Credit points (CP) are required to successfully complete the course.

THE PATHWAY:

- Direct entry into 2nd year and 3rd year of undergraduate study in IIBT's univeristy partners on successful completion of the course.
- Workplace

THE IIBT ADVANTAGE:

IIBT is committed to creating a supportive learning environment. The Student Support Services Officers are available to assist you with any questions about your academic or course progress. Our friendly teaching staff are committed to your learning success and also able to assist with your queries.

ENTRY REQUIREMENTS:

Australian Students:

• Year 12 or equivalent • ATAR : not required • WACE : Certificate of Completion or equivalent. No specific courses are required to be studied.

Mature Age

You are welcome to apply and may be able to receive Recognition of Prior Learning – speak with us for further information based on your personal circumstances.

International Students

Year 12 or equivalent,and IELTS 5.5 (Academic) with no individual band below 5.0, or Successful completion of Academic English III at IIBT

STUDY
WITH US

LIVING & STUDYING IN AUSTRALIA

PERTH

Perth his lucky enough to have idyllic weather that most of us crave. If hot summers and mild winters sound good to you, Perth could be the perfect home for you. With an outdoor lifestyle, wide-open spaces, BBQs and beaches, Perth is a modern city without the stresses of urban living.

Perth regularly ranks as one of the most liveable cities in the world. Due to its appeal, there's a big expat community in Perth, so you're bound to meet fellow expats.

- Population: 2,004,696
- Average temperature: 7.9~31.6°C
- Total days a year with sun: 265
- Landmarks: State War Memorial
  Swan River
  The Perth Mint

SYDNEY

Sydney's fame as a world-class city, its warm, sunny climate and its strong economy guarantee its place as the most popular choice for people moving to Australia. Sea temperatures around Sydney are very pleasant and Sidneysiders make full use of their ocean playground for swimming, yachting and watersports.

Sydney is Australia's most populated city, which means it's always bustling. Every year, Sydney welcomes a large number of international students, so you'll always feel connected to a big support network. Chances are, you'll meet and share stories with not only Australians, but people from all over the globe too.

- Population: 5,230,330
- Average temperature: 7.1~26.4°C
- Total days a year with sun: 236
- Landmarks: the Sydney Opera House
  Sydney Harbour Bridge
  the Australian Museum
  the Art Gallery of NSW

ACCOMMODATION **IN AUSTRALIA**

A comfortable, safe and convenient living environment is very important to students, especially international students and their parents and, at IIBT, we recognise this. We know that a student's living environment is vital to academic success.

There is a range of accommodation options available in Australia, including homestay, shared accommodation and rentals. Student Services can provide information to help you to find you the right place for your budget and well-being, making it easier to transition into Australian life and study.

* *The Australian government suggests that international students allow funds of approximately $21,041 AUD per year to support their living expenditure. The information below is a GUIDE ONLY for individual living expenses while in Australia. For details please refer to https://www.studyinaustralia.gov.au/english/live-in-australia/living-costs*

RENTAL ACCOMMODATION IN AUSTRALIA:

Rental accommodation is advertised online and in Australian newspaper. The guide below gives you an estimate of what you will have to budget for.
Rental Type Average Cost*
Shared Accommodation $250.00 - $300.00 per week
Homestay $350.00 - $400.00 per week (some meals included)

* *An estimate of total costs for each rental type. Prices are a guide only and subject to change.*

HOMESTAY HOUSING:

IIBT has appointed a professional homestay placement company to provide accommodation and airport pickup services for our students. The homestay housing alternative is a great way for International students to learn to adapt to the Australian lifestyle and offers a unique opportunity to improve their English language skills.

Regional domestic students also benefit from the convenience of homestay during the academic year.

Homestays are located in close proximity to the IIBT campus, which is particularly beneficial for students seeking greater independence and privacy in their living arrangements.

Additional information and homestay application forms can be found at www.iibt.edu.au or ask our Student Services staff for more information.

INTAKE **DATES**

ELICOS COURSES - Perth Campus ONLY	INTAKE DATE
General English	03 Jan 2023 11 April 2023 08 Sep 2023
Academic English III / IV	Every 3 weeks*

** Actual intake dates for ELICOS may vary from time to time based on number of seats available in each class. Please contact marketing team for more details.*

HIGHER EDUCATION	INTAKE 2023
Diploma Of Business Administration Diploma Of Information Technology	09 Jan 2023 29 May 2023 28 Aug 2023

FEES
& CHARGES

ADDITIONAL FEES

Enrolment/Application fee (not refundable)	AUD$250
Confirmation of Enrolment issuing fee (COE) *(not refundable)	AUD$50
Material fee (per term) for VET courses	AUD$50
Material fee for ELICOS**	AUD$150-$180
Material fee (per annum) for HE	AUD$600
Late Payment Fee	AUD$200

** Applicable to vocational courses*
*** Material fees for GE is AUD $150 /10 weeks, for AEIII & AEIV is AUD$180 /12 weeks*

PAYMENT OF FEES

Fees must be paid by the due date prior to the commencement of relevant trimester.

The due date is posted on the Student Portal at the end of the preceding term/trimester. Fee payment schedules are provided to student at orientation day.

UNPAID TUITION FEES

Unless you are experiencing exceptional circumstances that are substantiated by written evidence and submitted seven days before the fee due date, you will be penalised with a $200.00 overdue fee.

Any student who has outstanding overdue fees by the examination period start date will not be allowed to sit for exams.

REFUND POLICY

It is essential that you have read and understand the IIBT Refund Policy before making your payment to IIBT.

STUDENT **SERVICES**

STUDENTS UNDER 18 YEARS OF AGE:

IIBT is an adult learning environment and students under the age of 18 must be aware of the different academic and social expectations required at this level. Students under 18 years of age are provided with a 24-hour emergency contact telephone number and IIBT staff are in regular contact with them to check on their well-being.

24 HOUR CONTACT:

All students are given 24-hour emergency contact information at their orientation so they can contact IIBT staff at any time if necessary.

ACADEMIC SUPPORT:

IIBT is committed to creating a supportive learning environment and our friendly teaching staff are committed to your success. If you have queries about your academic or course progress, first ask your lecturer or trainer or contact the Student Services Officers.

SUPPORT INCLUDES:

- One-on-one consultations with lecturers/teachers
- The assignment of a mentor/peer supporter
- Additional support classes including assignment writing and referencing
- Appeals if you would like a decision by IIBT to be reviewed

LIBRARY AND INFORMATION SERVICES:

IIBT's on-campus library is available from 9am to 5pm weekdays. Loans are managed by Student Services through your Student Card. Students can also access full text online resources including journals, market research, company and industry reports from the EBSCO database through the Student Portal. IIBT teaching staff supervise class visits to the local or State Library of Australia to advance their students' research skills and encourage ongoing access to their collections of printed and online academic resources.

HOW TO APPLY

You can choose to complete an online application or download our enrolment form in pdf. Ensure you have attached all the relevant documents such as certified copies of your passport, education qualifications, English qualifications, working experience (if relevant) and RPL application (if relevant).

01 Choose your course and submit your application documents to IIBT

02 IIBT assesses your application(suitability and completeness) and issue offer(s)

03 IIBT forwards your IIBT offer(s) and university documents to partner university for uni offer (For pathway applicants)

04 Partner university assesses and issues your university offer (For pathway applicants)

05 IIBT sends offer or package offer to you (For pathway applicants)

06 You accept offer(s) and make tuition fee deposit for CoE(s) application

07 IIBT/Uni issue CoEs for your visa application to Department of Home Affairs (DHA)

08 Receive your visa and we welcome you to IIBT

CRICOS PROVIDER CODE: 03345F | Higher Education Provider Number: PRV12203 | National Provider Number: 51687

www.IIBT.edu.au | enquiries@iibt.edu.au

International Institute of
Business & Technology
Australia

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The information in this brochure is correct as of March 2023. Changes in circumstances after this date may alter the accuracy of the information. IIBT reserves the right to alter any matter described in this brochure without notice. See IIBT price list for full details. Readers are responsible for verifying information that pertains to them by contacting the college. Version 4, July 2022